

Kendall S. Carpenter Memorial Advising Awards

2024-2025

Guidelines/Deadlines

In an effort to streamline and demystify the nomination process, this year we are asking nominators to fill out the nomination form below rather than write a nomination letter from scratch. Please respond to prompts about the nominee's contributions to advising, keeping in mind that while exceptional contributions to academic advising (section A below) are expected of all nominees, contributions to advising in extracurricular contexts (section B) and programmatic contributions (section C) are valued, though not required for eligibility.

In addition to the form, nominations should include the following materials, in order, **as a single PDF**:

Additional Materials

- Department Chair endorsement letter;
- Supporting letters from students or others who can speak to the attributes of the nominee. Maximum of 5; and
- Nominee's CV

Please send nomination packets to your Associate Dean by **November 21, 2024**.

NOMINATION FORM

Nominee/Nominator Information

Nominee/Applicant Info:

First Name: Click or tap here to enter text.	Last Name: Click or tap here to enter text.
Title: Click or tap here to enter text.	
Department: Click or tap here to enter text.	
College: Click or tap here to enter text.	
Email: Click or tap here to enter text.	

Nominator (Your Info):

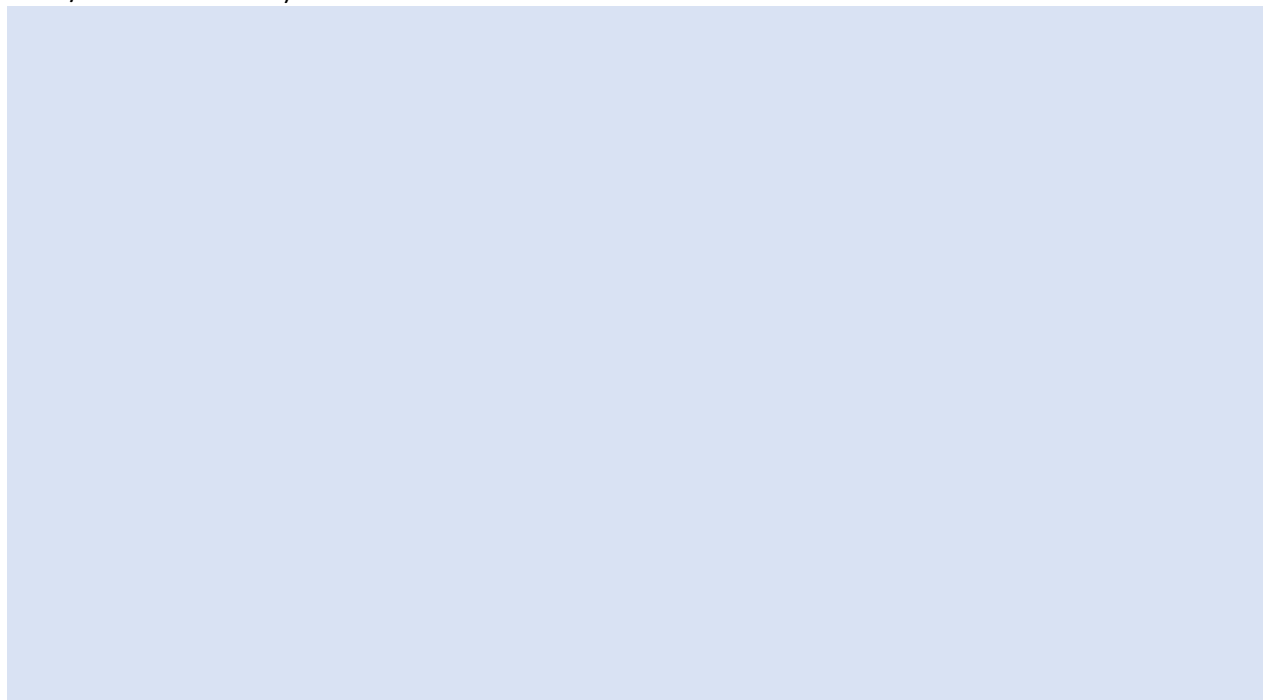
First Name: Click or tap here to enter text.	Last Name: Click or tap here to enter text.
Title: Click or tap here to enter text.	
Department: Click or tap here to enter text.	
College: Click or tap here to enter text.	
Email: Click or tap here to enter text.	

Nominator Input

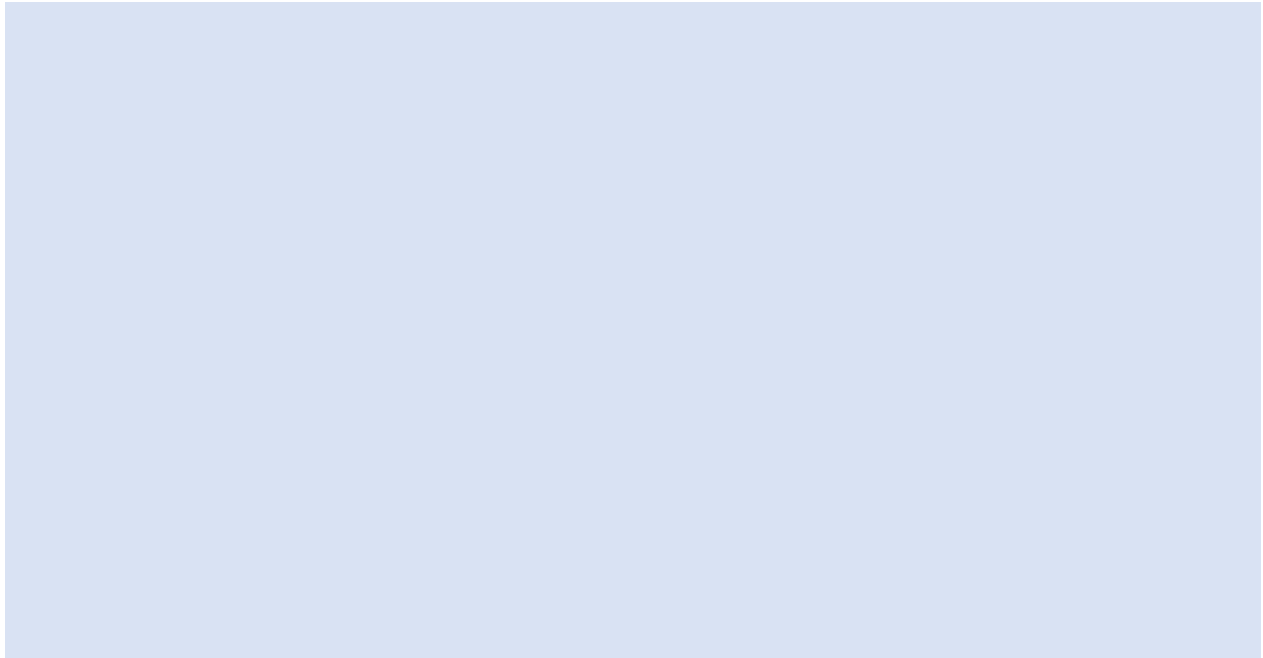
The most successful and useful nomination submissions tend to be those that articulate not just the excellence of an individual’s contributions, but also how their contributions extend above and beyond what is expected of someone in their position. Ideally this would include specific examples that relate to the multiple evaluation criteria bolded in the questions below. Please feel free to use bulleted lists.

Section A: Academic Advising

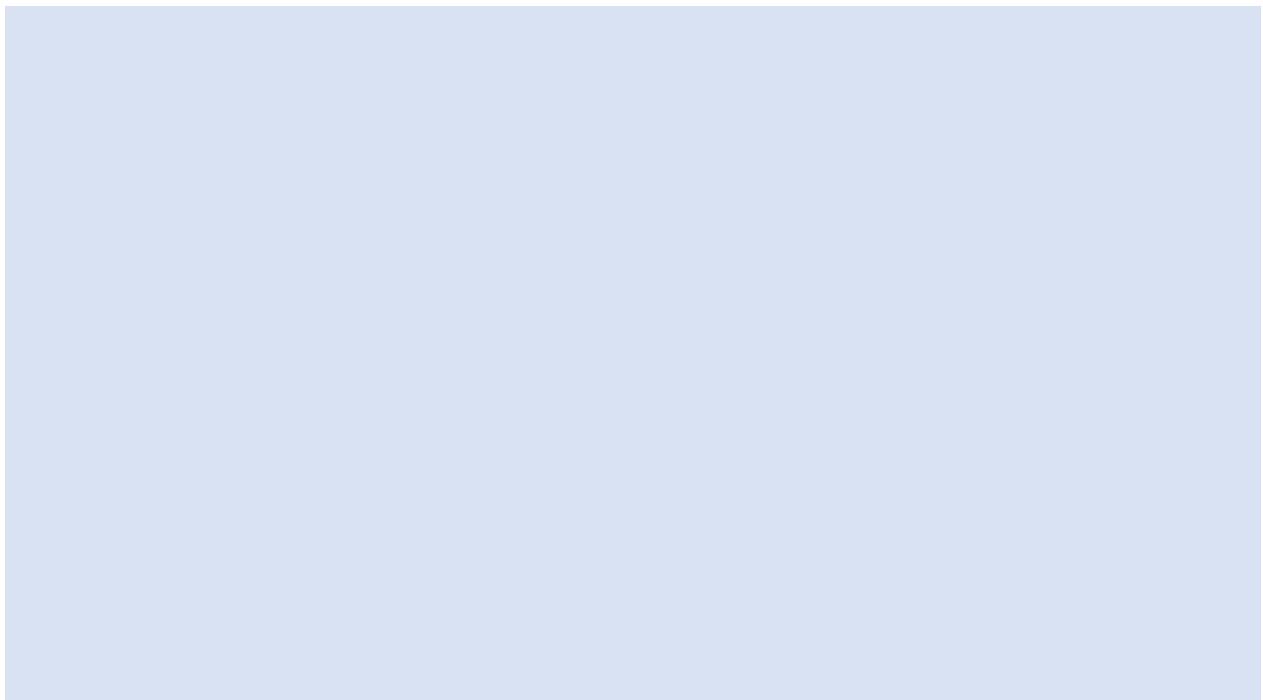
How has this individual demonstrated excellence in **informal advising and out-of-classroom support** for issues about which students are troubled or care deeply (e.g., academic, personal, professional, and/or societal issues)?



How has this individual **provided supervision of independent studies, undergraduate research, and undergraduate honors projects**?



How has this individual **fostered a sense of belonging and created a welcoming environment** for under-represented students or students with diverse cultural, economic, and geographic backgrounds?



Section B: Advising in extracurricular contexts

Has this individual **contributed to intellectual liveliness and support of student development** in Cornell's residential halls and elsewhere **outside the classroom**?

Click or tap here to enter text.

Does this individual **serve as a faculty advisor** to student clubs, athletic teams, community work, or other extra-curricular activities? If so, what impact have they had?

Click or tap here to enter text.

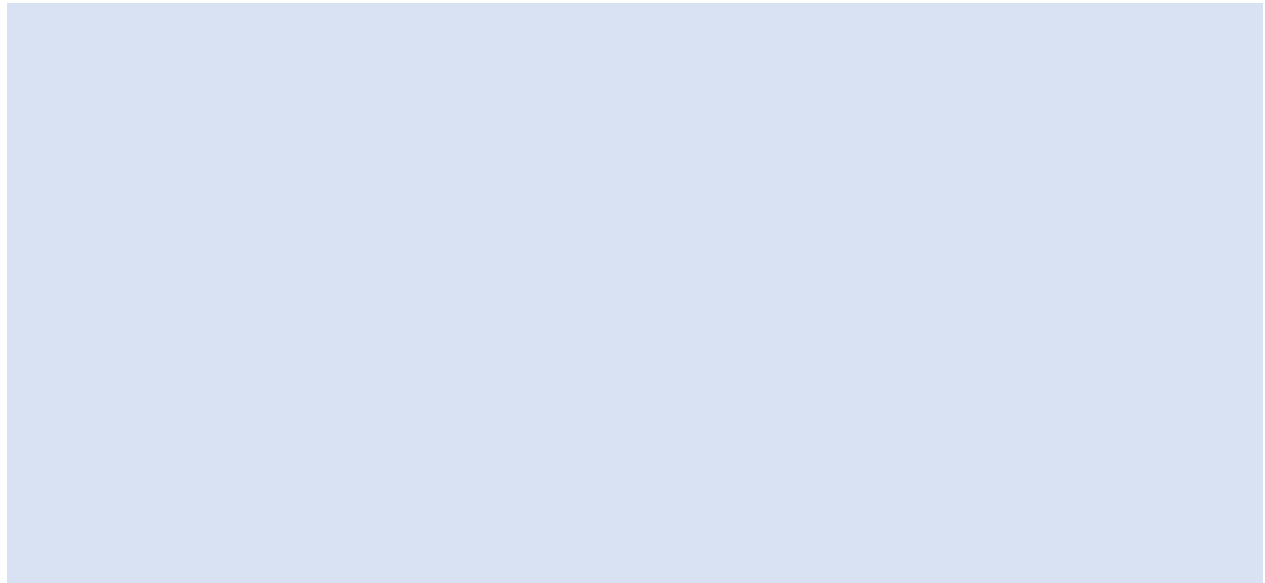
Section C: Programmatic contributions

How has this individual **shown leadership in broad curricular reviews or assisted in developing and implementing undergraduate programs?**

Click or tap here to enter text.

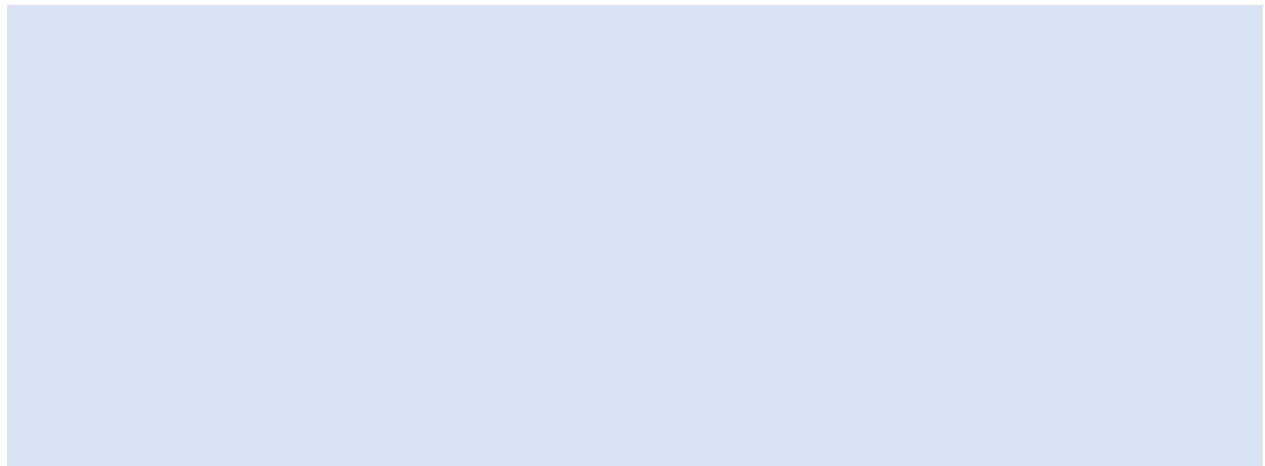
How has this individual **demonstrated leadership in structured institutional advising efforts?**

How has this individual **contributed to career development programs** for undergraduate students? (For example, connecting students to alumni, holding mentoring conversations to help students resolve career choices, or posting a career related program.)



Additional comments

Please include any other comments or praises you would like to mention that were not covered in the questions above (i.e. awards received, teaching pedagogy, committee membership):



Please print this completed form that details the nominee's contributions and combine them with the other required nomination materials (listed above) into a single PDF document and submit them to the senior associate dean or program director of the nominee's home college/school no later than **November 21, 2024.**